



USA Volleyball National Referee Candidate Application Information, Instructions, & Checklist 2018-19 Season

1. All applicants must be in good standing in their respective regions from the time of application through the conclusion of the evaluation process. A current USAV background screen and SafeSport training must be on file in Webpoint at the time of application.
2. Candidates must register in Webpoint for the National Referee Candidate Curriculum and pay the \$200 application fee.
 - a) The application fee will be refunded if the applicant is not accepted as a candidate.
 - b) If accepted as a candidate, National Scorers or National Scorer candidates may request a \$50 refund by contacting Pati Rolf at pati.rolf@usav.org.
3. The official application must be submitted via email. It can be downloaded from the USAV Academy from the National Referee Candidate Instructions course, under Resources.
 - a) Paper copies of the application will not be accepted.
 - b) Electronic signatures are accepted.
 - c) When submitting the application use the subject line National Referee Application - Your Name (e.g., National Referee Application - Moore, Ed).
 - d) Email applications to Brian Hemelgarn at hemelgarn@ovr.org and CC your region's commissioner, your region's referee chair, and Pati Rolf at pati.rolf@usav.org.
 - e) Applications are due no later than **March 1, 2019 at 11:59 PM Mountain Time**.
 - f) Notification of acceptance will be no later than **March 15, 2019**.
4. Failure to meet any of the above listed deadlines or criteria may result in non-acceptance to the National Referee Candidacy program this season. **Also, applicants who have been accepted during the two previous seasons, but were unsuccessful in attaining this certification, are not eligible to apply for a third consecutive year.**
5. Candidates must demonstrate scoring proficiency using National Scoring procedures during the evaluation process by:
 - 1) completing a scoring proficiency quiz, and 2) serving as the scorer during a match.
6. All applicants must register to officiate as a referee for the 2019 Girls' 18s Junior National Championships on VolleyballRefTraining.com at <http://www.volleyballreftraining.net/events.php>. Registration must be completed by the event registration deadline on February 6.
7. The 2019 Girls' 18s JNC will be held in Dallas, Texas, at the Kay Bailey Hutchison Convention Center, April 26-28. All candidates are required to attend the candidates' meeting on **Thursday, April 25, at 7:00 PM** at the playing venue. You must be available with no schedule conflicts during the three-day evaluation session from **April 26-28**. Candidates may schedule departure any time after 6:00 PM on April 28. NOTE: Candidates will not be paid for matches that are part of the evaluation process.
8. Candidates may participate in OCRP, but they will be responsible for paying one-half of the room cost. Alternatively, candidates may choose to secure their own hotel accommodations.
 - a) When you register for the tournament on VRT, you will have the option of registering for OCRP.
 - b) If you are part of OCRP during your candidacy, you must pay for your hotel room by **September 15, 2019**.

National Referee Candidate Curriculum

Applicants for National Referee certification are required to complete the online National Referee Candidate Curriculum by the application deadline, **March 1, 2019**, along with all other paperwork associated with candidacy. Failure to complete this curriculum by the deadline will result in non-acceptance as a National Referee candidate this season.

For applicants who have already completed the modules or exams for their National-level certification requirements, it is not necessary to re-take these modules. We will verify your records in the USA Volleyball Academy to confirm completion of all requirements.

Instructions for Completing the National Referee Candidate Curriculum

1. Log onto Webpoint at <https://webpoint.usavolleyball.org>.
2. Click on Event Registration to view the drop-down menu.
3. From the drop-down menu, click on USAV Ref/Score clinics.
4. Locate the National Referee Candidate Curriculum and click REGISTER.
5. To access the Academy, log into your Webpoint account and click "Login to USAV Academy."

Tips for taking courses/exams

- Make sure your Flash Player is up to date and running.
- Make sure pop-ups are not blocked on your computer.

When having issues with a course/quiz/exam

- Clear your browser history and restart your computer before resuming your exam/course.
- Attempt to access the material using a different web browser.
- Attempt to access the course material via another computer.

6. Once in the USA Volleyball Academy, you will see the courses for National Referee Candidates:
 - US19_106 Scoring Basics Non-deciding Set
 - US19_107 Scoring – Deciding Set
 - US19_310 The Art of Assessing Sanctions
 - US19_324 Professionalism II
 - US19_804 Form A Scorer Exam (84% is passing)
 - US19_308 Second Referee Transition Analysis
 - US19_307 Second Referee Progressions
7. When you have completed the curricula in USAV Academy, that information will be captured in Webpoint.
8. **COMPLETE BY March 1, 2019**

All National-level referees must attend the USAV National Referee clinic in person or online. Attendance must be completed by March 1, 2019, to receive credit and be able to officiate any of the National championships at the end of the season.

To register for a clinic, go to http://www.volleyballreftraining.net/events_national_referee_clinics.php, in the drop-down list find the clinic you wish to attend, and then enter your USAV code to register for that clinic and click "submit." Verify all information is correct. You will receive a confirmation email for your registration shortly thereafter.

Completing the Recommendation Form

The USAV National Referee Candidate Recommendation Form is a form-fill document. Please type all requested data and select the appropriate check box(es). After the preliminary data is entered in the document, print it, and request the person making the recommendation to sign it. Ensure the contact information for the person signing the recommendation is also typed. **Electronic signatures will be accepted, but the person(s) making the recommendation must be CC'd on the email when the form is submitted.**

Three Recommendation Forms are required with the application. Once three forms have been completed, they must be scanned and emailed to Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (pati.rolf@usav.org) along with the completed Application Data Sheet and Officiating Activities Summary. All application documents must be included in the same email.

Submitting the Recommendation Forms with the Application Data Sheet and Officiating Activities Summary (see Application Instructions document) does not guarantee acceptance as a USAV National Referee candidate. A maximum of 30 candidates will be accepted.

Individuals who sign a Recommendation Form for a National Referee Candidate must have observed the applicant as both first and second referee for an entire match within the past 15 months (Nov 2017 – Feb 2019). Candidates who were unsuccessful in the past may use the same recommendation form(s) if it falls within that timeframe, but the candidate must obtain permission to use the form from a previous evaluation or observation. Those eligible to sign a Recommendation Form will come from the following groups:

- USAV National Officials Advisory Commission member, referees
- USAV National Rating/Training/Coaching/Mentoring Team member (during at least one of the past three seasons)
- High Performance Championships head referee or international/national trainer
- International Referee (not a candidate or retired International)
- USAV National Championship head referee at the US Open, Girls' JNC, Boys' JNC, or National Qualifier/Boys' Bid tournament (one signature per candidate)
- NCAA/DI Conference Coordinators or Assignors (one signature per candidate)
- NCVF head referees (one signature per candidate)
- Region referee/officials chair (limited to one signature per region)

****NOTE:** It is required that the applicant's regional referee chair and commissioner sign the Application Data Sheet. If for some reason the region leadership refuses to sign, please contact Brian Hemelgarn directly at hemelgarn@ovr.org.

National Referee Candidate Checklist

To apply and be considered as a candidate for USAV National Referee certification, an applicant must complete and submit the following:

- USAV National Level Referee exam completed online no later than **March 1, 2019**, attaining a minimum score of 90%
- National Referee Clinic completed by **March 1, 2019**
- \$200 application fee (National Scorers or National Scorer candidates may request a \$50 refund if accepted as a candidate by contacting Pati Rolf at pati.rolf@usav.org)
- Complete National Referee Candidate Curriculum in USAV Academy by **March 1, 2019**

The following must be submitted AT THE SAME TIME via email to Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (pati.rolf@usav.org), no later than **March 1, 2018, 11:59 PM Mountain Time**.

- Three (3) Recommendation Forms signed by three different individuals from the groups designated on the form (See Recommendation Form Instructions document). NOTE: Your regional commissioner's or referee chair's signature on the data sheet does NOT constitute one of the three separate recommendations.
- Completed Application Data Sheet, typed (electronic signatures accepted; must CC commissioner and referee chair)
- Completed Officiating Activities Summary, typed

In addition, the following requirements must be met:

- Current USAV background screen and SafeSport training must be on file at time of application
- USAV National Official's dues must have been paid by **March 1, 2019**
- VRT event registration for the 2019 Girls' 18s GJNC by **February 6, 2019**
- An applicant who has been accepted during the two previous seasons, but was unsuccessful in attaining this certification, is not eligible to apply in a third consecutive year.

If you have any questions, please contact: Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (pati.rolf@usav.org).